

Highlighted text = Notes for you. Be sure to remove all highlighted text before sending.

Red text = Insert local content. Be sure to replace all red writing with appropriate content in normal font colour before sending.

<Church or SRE Board Letterhead>

<School name>  
<School address>

Date: DD/MM/YYYY

SRE Information for <school name> Online Enrolment System

Dear <name of Principal>, <name of School SRE Coordinator> and <office staff>,

I am writing to confirm the information about SRE needed to set up the Online Enrolment System (OES) at <School name>. I have previously emailed the SRE Authorisation Letter which has much of the required information but here is a summary that may be helpful.

**Name:** Anglican Christian SRE OR Combined Christian SRE. [choose one only]

**SRE Provider(s):** Anglican Diocese of Sydney [add others if required]

**Curriculum website:** <https://whysre.com.au/sre-curriculum/cep-curriculum-overview/>

**OES SRE description:** [choose one only]

Anglican Christian SRE: Students explore the good news about Jesus Christ found in the Bible and the depth of God's love for everyone. With trained SRE teachers, lessons are age-appropriate, fun and inclusive to build resilience, character and faith.

Combined Christian SRE: With SRE teachers from local churches, students ask questions, explore the Bible and discover the Good News of Jesus Christ and what it means to be a Christian in our world today. Lessons are age-appropriate, fun and inclusive.

**Information for school website:**

[Choose from options here: <https://youthworks.net/coordinators#websitetext>]  
i.e. for Combined Christian SRE using CEP curriculum include the following short description.

Combined Christian SRE is provided by teachers who are authorised and trained by the following approved providers: [Anglican Diocese of Sydney](#), <insert other providers and links to provider websites>. The curriculum can be viewed at [whysre.com.au](https://whysre.com.au).

Please contact me if you have any questions.

Yours Sincerely,

<Signature of SRE Coordinator>  
<Name printed>  
<Name of Church>  
<Contact phone number and email>

**Commented [YW SRE1]:** Include the church or SRE board logo. This is optional.

**Commented [YW SRE2]:** The content of this letter can be included as a pdf attachment and/or in the body of the email.

**Commented [YW SRE3]:** Add names of the office staff if you know them or simply add 'Office staff'.

**Commented [YW SRE4]:** You can attach the authorisation letter again to this email or include the date of your previous email.

**Commented [YW SRE5]:** These are the only two options approved by the DoE.

If you wish to switch to "Combined Christian SRE" with the school, now is a good time.

**Commented [YW SRE6]:** This is the description of each specific SRE that parents see as they proceed through the OES. These are the only two options approved. They should not be altered or edited.

**Commented [YW SRE7]:** The school website information does not need to be included if the school already has the right information on their website.